



## TAMWORTH BOROUGH COUNCIL

### FORWARD PLAN

#### Executive and Key Decisions for the period 1 April 2014 - 31 July 2014

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Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers ( <i>All Papers are available for inspection via the Contact Officer</i> )
Open	<b>Cabinet 3/04/14</b>	Yes	Golf Course Re-development Project To outline proposals for engaging with residents and implementing Cabinets decision on the future of the Golf Course	Portfolio Holder for Economy and Education Matthew Bowers Head of Planning and Regeneration matthew-bowers@tamworth.gov.uk		Golf Course Re-development Project

Open	<b>Cabinet 3/04/14</b>	No	Mandatory and Discretionary Rate Relief Policy Guidelines which outline factors that need to be considered when deciding entitlement to Discretionary Rate Relief	Portfolio Holder for Operations and Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Mandatory and Discretionary Rate Relief Policy
Open	<b>Cabinet 3/04/14</b>	Yes	Temporary Reserves, Retained Funds and Provisions To seek approval for the establishment or retention of Temporary Reserves, Retained Funds and Provisions, to write back to balances those reserves that have been identified as no longer being required.	Portfolio Holder for Operations and Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk	CMT following requests from budget managers CMT Budget Managers	Temporary Reserves, Retained Funds and Provisions

Open	<b>Cabinet 3/04/14</b>	Yes	Allocations Policy Review To provide background to the review and agree proposals put forward in the revised policy.	Portfolio Holder for Public Housing and Vulnerable People Rob Barnes, Steve Pointon Director - Housing and Health rob-barnes@tamworth.gov.uk, Housing Strategy Manager stephen-pointon@tamworth.gov.uk		Allocations Policy Review
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Open	<b>Cabinet 3/04/14</b>	Yes	Tenant Designated Panels - Landlord Services The Localism Act 2012 provided for the development of designated tenant panels to offer a further peer review of complaints. The report sets out the statutory requirements (including reference to the regulatory customer involvement and empowerment standard) and the tenant led approach to the recommendation(s) arising from this.	Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk	Tenant Consultative Group consulted and involved in the development of the report and proposals	Tenant Designated Panels - Landlord Services
Open	<b>Cabinet 3/04/14</b>	Yes	Review of the Organic Waste Collection Service	Portfolio Holder for Environment and Waste Management Andrew Barratt Director - Assets and Environment andrew-barratt@tamworth.gov.uk		Review of the Organic Waste Collection Service

Open	<b>Cabinet 3/04/14</b>	No	Annual Review 2013/14 and Corporate Plan 2014/15	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Annual Review 2013/14 and Corporate Plan 2014/15
Open	<b>Cabinet 3/04/14</b>	Yes	Hospital to Home Pilot Project Pilot project to assist with discharge from hospital where housing issues prolong stays in hospital or prevent a return home. Also, the project will be developed to prevent hospital admissions by pro-actively tackling housing related issues that might result in negatively impacting on the health and wellbeing of residents and result in admission to hospital.	Portfolio Holder for Public Housing and Vulnerable People Steve Pointon Housing Strategy Manager stephen- pointon@tamworth.gov.u k		Hospital to Home Pilot Project

Open	<b>Cabinet 3/04/14</b>	No	LGA Peer Assessment - Improvement Plan	Leader of the Council Anthony E Goodwin, Tracey Pointon, Sue Wilson Chief Executive tony- goodwin@tamworth.gov. uk, PA to Chief Executive Tracey- Pointon@tamworth.gov.u k, sue- wilson@tamworth.gov.uk		LGA Peer Assessment - Improvement Plan
Open	<b>Cabinet 24/04/14</b>	Yes	Tamworth Assembly Rooms HLF Bid To seek approval to submit a bid to the Heritage Lottery Fund for Tamworth Assembly Rooms, to advise members on funding options and to advise on progress on the wider cultural quarter project.	Portfolio Holder for Economy and Education Matthew Bowers, Neil Mason, Elanor Thompson, David Hunter Head of Planning and Regeneration matthew-bowers@tamworth.gov.uk, Head of Community Leisure neil-mason@tamworth.gov.uk, Arts and Events Manager elanor-thompson@tamworth.gov.uk, Regeneration Projects Co-ordinator david-hunter@tamworth.gov.uk		Tamworth Assembly Rooms HLF Bid

Open	<b>Cabinet 24/04/14</b>	No	Sprinkler Installation to High Rise Flats Report to update on the decision relating to the installation of sprinklers to Leasehold flats.	Portfolio Holder for Public Housing and Vulnerable People Paul Weston Head of Asset Management - Property Services paul-weston@tamworth.gov.uk	Formal consultation conducted with Leaseholders. Consultation with Housing Management team. Technical Consultation with Staffs Fire & Rescue All affected Leaseholders Head of Landlord Services Director of Assets and Environment Staffordshire Fire & Rescue	Sprinkler Installation to High Rise Flats
Open	<b>Council 5/06/14</b>	Yes	Localism Act 2011 Independent Person Appointment To seek appointment of an Independent Person	Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		Localism Act 2011 Independent Person Appointment

<p>Open !NotSet!</p>	<p>Cabinet 3 Apr 2014  <b>Council 5/06/14</b></p>	<p>Yes</p>	<p>Fees and Charges Policy The purpose of the policy document is to provide a clear statement of the Council's corporate approach to fee and charge setting. It will ensure that that the Council adopt a consistent and fair approach to fees and charges and that they are used to deliver the Council's overall objectives.  We will keep this policy under review and amend as necessary each year as part of the Council's budget making processes.</p>	<p>Portfolio Holder for Operations and Assets Karen Adderley Head of Partnerships and Commissioning karen-adderley@tamworth.gov.uk</p>		<p>Fees and Charges Policy</p>
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Open	<b>Cabinet 19/06/14</b>	Yes	Business and Economic Partnership (BEP) - Strategic Plan To endorse the BEP Strategic Plan, which replaces the Economic Strategy published in 2011.	Portfolio Holder for Economy and Education James Roberts Economic Development and Enterprise Manager James-Roberts@tamworth.gov.uk		Business and Economic Partnership (BEP) - Strategic Plan
Open	<b>Cabinet 19/06/14</b>	No	Write Offs To provide Members with details of Write Offs from 1 April 2013 to 31 March 2014	Portfolio Holder for Operations and Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write Offs

Open	<b>Cabinet 19/06/14</b>	Yes	Landlord Regulatory Framework Update The Councils landlord is obliged to follow the regulatory framework, updated by the Homes & Community Agency (HCA) 2014. The report sets out the key changes, powers of intervention by the HCA for matters of non-compliance and the tenants' role in influencing and scrutinising service delivery.	Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk	The Tenants Consultative Group will inform the recommendation to adopt the new Framework.	Landlord Regulatory Framework Update
Open	<b>Cabinet 19/06/14</b>	No	Quarter Four 2013/14 Performance Report	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Quarter Four 2013/14 Performance Report

## DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

<b>1</b>	Information relating to any individual.
<b>2</b>	Information which is likely to reveal the identity of an individual.
<b>3</b>	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
<b>4</b>	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
<b>5</b>	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
<b>6</b>	Information which reveals that the authority proposes  (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or  (b) to make an order or direction under any enactment.
<b>7</b>	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

